

WHAT KEEPS US MOVING  
*boldly and confidently*

## VISION

To provide our customers with the best HR services with guaranteed return on investment

## MISSION


Full HR Business Partners where our customers can always rely on


## CORE VALUES


- Honor
- Integrity
- Professionalism
- Value-added service
- Commitment
- Flexibility


## Need more info?

Here is how you can reach us

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**BEST HR SERVICES**  
*with guaranteed return on investment*

**Air**

— AMAZON FRONTS LTD —

## ABOUT US

Amazon Fronts Ltd is a Pan African Human Resource Advisory Company. We provide integrated human capital solutions to achieve economic growth of enterprises, communities and society at large.

## OUR SERVICES



Recruitment & Head-Hunting Services



Labour Outsourcing



HR System, Payroll Management and Development



Review and Formulation of HR Policies and Procedures



Team Building and Capacity Building



Human Resource Consultancy and HR Advisory Services



Psychometric and Personality Testing

## VALUE ADDITION TO OUR CLIENTS

At Amazon Fronts Ltd we go beyond delivering solutions, we create value. Our approach is rooted in understanding your unique business needs, aligning technology with strategic goals, and delivering measurable outcomes.

Here is how we add value to our clients by incorporating different services.



1

### Recruitment & Head-Hunting Services

**Customized Hiring** Processes by tailoring recruitment processes based on the client's industry;

**Recruitment Tools** - we combine recruitment with HR tech—like administering psychometric assessments for the senior roles;

**Support Beyond Hiring** - We support our clients by ensuring the new hire is not just placed but the performance is tracked within the probation period;

**Culture fit, Diversity & Inclusion in Hiring** - We strategically support diversity and inclusion from unbiased job descriptions and structured interviews to diverse hiring panels, we ensure a fair and inclusive recruitment process.

2

### Labour Outsourcing

**Medical Cover** - We have partnered with our provider Access Afya to provide staff medical cover at affordable cost;

**A qualified Account Manager** to handle HR issues at the site at no cost;

**Free recruitment** which includes replacement of the staff being managed. If the recruitment involves other roles, we offer a discounted recruitment fee;

**WIBA** - Provision of work injury benefits act (WIBA);

**Staff welfare program;**

**Quarterly employee satisfaction surveys**



3

### Review and Formulation of HR Policies and Procedures

**Our value lies not just in drafting documents but in creating frameworks that support our client's strategic goals, culture, and people.**

Our policies are developed in accordance with current labor laws, industry standards, and best practices, minimizing legal and regulatory risks;

We design policies that support engagement, diversity and inclusivity, and a positive work culture;

We design policies tailored to our client's organizational structure, needs and, industry regulations;

Beyond formulation, of the policies, we assist our clients in communication, training to ensure a smooth transition amongst the management and all the employees

4

### Payroll Management

Our approach in payroll management is to ensure accurate, timely, and compliant payroll processing to our clients.

Our payroll system, a leading edge industry accepted payroll accounting system which is integrated with the attendance biometric system enables easy processing of the payroll, employee attendance and, leave management.

Timely Submission of online payslips - this reduces the HR's administrative burden;

A secure online backup of the payroll data;

Regular advisory on statutory compliance and regulations i.e. SHIF,NSSF,AHL,HELB, etc;

